

PRIVACY POLICY

We at BAM know how important your privacy is to you. As an internet service provider we have a professional and legal obligation to keep confidential all personal information we receive from you. Our relationship with you is founded on trust and we are committed to maintaining that trust. For these reasons, we have created the following privacy policy. It confirms our dedication to protecting your privacy and maintaining the trust you have placed in us.

What this policy covers

This policy covers our treatment of the personal information we collect from you.

Why we collect personal information

The personal information we collect is needed to:

- a) verify customer identity;
- b) provide our services by opening and managing a customer account;
- c) facilitate billing for our services;
- d) notify customers of changes or updates to services;
- e) and to comply with any legislative and regulatory requirements.

How personal information is used:

- (1) We do not sell, barter, trade or give away the personal information you have provided to us.
- (2) We will only share your information with third parties if we are required to by law or you have either expressly authorized us to, or, if it is required for the provision to you of a service or product supplied by another business or organization as part of our services to you.
- (3) We take all reasonable precautions to ensure that your personal information is kept safe from loss, unauthorized access, modification or disclosure.

BAM may use third party service providers to provide certain services to you and we may share Personal Information with such service providers. We require any company with which we may share Personal Information to protect that data in a manner consistent with this policy and to limit the use of such Personal Information to the performance of services for BAM.

Access to your personal information

- (1) You may ask for access to any personal information we hold about you and you may ask that the information be corrected or updated. However, we reserve the right to confirm the identity of the person seeking access to personal information before complying with any access request.
- (2) If we are unable to provide you with access to all of the personal information we have about you, then the reasons for the denial of access will be provided to you.

If you wish to ask a question about our collection and use of personal information, access your personal information, withdraw a consent previously provided, or make a complaint, please write to us at;

BAM

519 Riverview Drive
Strathroy, Ontario N7G 4B4

Attention: Brad Denning (Privacy Officer)
brad@bam.on.ca

If you are not satisfied with our response, the Privacy Commissioner of Canada may be reached at 112 Kent Street, Ottawa, Ontario, K1A 1H3.

Last Update of this Policy: May 28, 2018